

**Salish Kootenai College Board of Directors
Board Meeting Minutes
Friday, December 9, 2022
SKC Campus
Eneas Big Knife Conference Room**

Members present: Jamie Courville, Jim Durglo, Germaine White, Linda King, Jamie Cahoon, Ronda Howlett (late arrival) and President Sandra Boham.

Members absent: Felicia Paul

Others present: Audrey Plouffe, VP for Business Affairs; Tony Berthelote, VP for Enrollment Management/Student Affairs; Nick Roberts, SKC Dept of Institutional Advancement (DIA); Cleo Kenmille, SKC Registrar; Amy Tryon, Director of Institutional Effectiveness; Elaine Frank, Dean of Graduate Studies; Mike Lozar, SKC Marketing and Webmaster; and Anita Big Spring, SKC Board Recording Secretary.

Meeting Call to Order

Jim Durglo, SKC Board Chair called the SKC Board of Directors meeting to order at 12:30 pm with the opening prayer by Germaine White.

Open for Groups and Individuals

None

Consent Agenda

Reports (included in packet) Questions/Comments
September 9, 2022 Meeting Minutes
VP for Business Affairs Financial Report
Vice President for Academic Affairs
Enrollment Management and Student Affairs Report
SKC Department of Institutional Advancement (DIA) Report

Motion by Germaine White to approve the December 9, 2022 Consent Agenda and to include the September 9, 2022 meeting minutes. Second by Linda King. Voting 5 For, 0 Against, 2 Absent (Felicia Paul and Ronda Howlett). Motion carried.

New Business

Graduate Division Policy Recommendation

Elaine Frank, Dean of Graduate Studies presented the Proposed Graduate Admission Requirements due to the rationale is remove the official high school transcripts or official GED or HiSET scores with completion date.

Motion by Jamie Courville to approve the amended Proposed Graduate Admission Requirements as presented by Elaine Frank, SKC Dean of Graduate Studies. Second by Germaine White. Voting 5 For, 9 Against, 2 Absent (Felicia Paul and Ronda Howlett). Motion carried.

Graduate Division at Salish Kootenai College

Elaine Frank, SKC Dean of Graduate Studies presented the report to the SKC Board on the Graduate Division.

- Introduction
- Overview-Graduate Division at SKC
- Master of Science in Natural Resource Management.
 - Year 1: Graduate Division Summary (2021-2022 academic year)
 - Year 2: Graduate Division Summary (2022-2023 academic year)
- Master of Education in Curriculum & Instruction
 - Year 1: Graduate Division Summary (2021-2022 academic year)

The Board commended Elaine Frank on the summary and detailed report regarding the graduate division at SKC.

Tuition Waiver

Cleo Kenmille, SKC Registrar presented to the board the SKC High School Tuition Waiver to be amended.

Motion by Ronda Howlett to amend the SKC High School Tuition Waiver as presented by Cleo Kenmille, SKC Registrar. Second by Germaine White. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Website Presentation

Antony Berthelote, VP for Enrollment Management/Student Affairs and Mike Lozar, SKC Marketing and Web Master presented to the board the new SKC Website makeover.

SKC Institutional Advancement (SKC IA)

Nick Roberts, Executive Director of the SKC IA briefed the board on the:

- New Website, Social Media and Rebranding of the old SKC Foundation.
- Campaign Development
- Giving Tuesday and Year-end Campaign
- Investment Committee

President's Report

President Boham briefed the board on:

- Fall Enrollment
- Classroom Building
- Student Dorms/Town Houses
- Master Plan
- Cultural Content and Design
- Architect
- Upgrade Buildings
- Project Signage.

The SKC Board Financial Retreat

Anita will work with President Boham and Jim Durglo, SKC Board Chair on the logistics
On planning a financial retreat.

Respectfully Submitted,

Anita Big Spring
SKC Board Recording Secretary