

**Salish Kootenai College Board of Directors  
Board Meeting Minutes  
Wednesday, June 29, 2022  
Eneas Big Knife Conference Room**

Members present: Jim Durglo, Felicia Paul, Germaine White, Linda King, Jamie Cahoon, Ronda Howlett and President Sandra Boham.

Members absent: Jamie Courville

Others present: Dan Durglo, VP for Academic Affairs; Audrey Plouffe, VP for Business Affairs; Tony Berthelote, VP for Enrollment Management/Student Affairs; Elaine Frank, and Anita Big Spring, SKC Board Recording Secretary.

**Meeting Call to Order**

Jim Durglo, SKC Board Chair called the SKC Board of Directors meeting to order at 12:30 pm with the opening prayer by Linda King.

**Open for Groups and Individuals**

None

**Consent Agenda**

Reports (included in packet) Questions/Comments  
April 8, 2022 Meeting Minutes  
VP for Business Affairs Financial Report  
Enrollment Management and Student Affairs Report  
Vice President for Academic Affairs  
SKC Foundation Report  
Human Resource Report

Motion by Felicia Paul to approve the April 8, 2022 SKC Board meeting minutes. Second by Jamie Cahoon. Voting 6 for, 0 Against, 1 Absent (Jamie Courville). Motion carried.

**2022-2023 Academic Budget**

Audrey Plouffe, SKC VP Business Affairs and President Boham presented the 2022-2023 Budget for review. The SKC Board of Directors held discussion with questions answered.

Motion by Felicia Paul to approve the 2022-2023 budget as presented by Audrey Plouffe, VP for Business Affairs and President Boham. Second by Ronda Howlett. Voting 6 for, 0 Against, 1 Absent (Jamie Courville). Motion carried.

**Graduate Non-Degree Admissions Policy**

Dan Durglo, SKC Academic Vice President and Elaine Frank, SKC Dean of Graduate Studies presented the Graduate Non-Degree Admissions Policy. Students who take graduate courses not intended to pursue a graduate degree may register as a non-degree student. Non-degree students do not qualify for financial aid; Graduate tuition & fees schedule applies.

Motion by Germaine White to approve the Graduate Non-Degree Admission Policy with revisions. Second by Linda King. Voting 6 For, 0 Against, 1 Absent, (Jamie Courville). Motion carried.

#### Provisional Admissions for Graduate Degrees Policy

Dan Durglo, SKC Academic Vice President and Elaine Frank, SKC Dean of Graduate Studies presented the Graduate Non-Degree Admissions Policy. The Program Director of the graduate degree programs may recommend to the Dean of Graduate Studies a student provisional admission for as little as one quarter not to exceed one academic year. The provisional will be granted when a student shows promise of success in the program which they are applying for.

Motion by Germaine White to approve the Provisional Admissions for Graduate Degrees Policy with revisions. Second by Linda King. Voting 6 For, 0 Against, 1 Absent, (Jamie Courville). Motion carried.

#### Graduate Incomplete Policy

Dan Durglo, SKC Academic Vice President and Elaine Frank, SKC Dean of Graduate Studies presented the Graduate Incomplete Policy.

Motion by Germaine White to approve the Provisional Admissions for Graduate Degrees Policy. Second by Linda King. Voting 6 For, 0 Against, 1 Absent, (Jamie Courville). Motion carried.

#### Johnson Request

Valerie Johnson, SKC Allied Health Department Head is requesting a 1 credit tuition waiver in the fall quarter of the 2022-2023 academic year. Per SKC Policy 254.00 Education Leave, SKC provides 6 hours of educational leave. This will help her complete in her baccalaureate degree for two disciplines Health Promotion Practices and Community Health. The baccalaureate degree will also help offer a dual credit to area high school students.

Motion by Germaine White to approve the 1 credit waiver request for Valerie Johnson, SKC Allied Health Department Head. Second by Linda King. Voting 6 For, 0 Against, 1 Absent, (Jamie Courville). Motion carried.

#### SKC Board of Conduct/Confidentiality/Ethics Document

The Board reviewed and discussed the Board Conduct/Confidentiality/Ethics Document.

Motion by Felicia Paul to approve the SKC Board of Conduct/Confidentiality/Ethics Document presented by SKC Board Chairman Durglo and President Boham. Second by Jamie Cahoon. Voting 6 For, 0 Against, 1 Absent, (Jamie Courville). Motion carried.

#### SKC Board By-Laws

The Board reviewed and discussed the SKC Board By-Laws.

Motion by Ronda Howlett to approve the SKC Board By-Laws as presented by SKC Chairman, Jim Durglo and President Boham. Second by Germaine White. Voting 6 For, 0 Against, 1 Absent (Jamie Courville).

SKC Foundation Report

Nick Roberts, Executive Director briefed the board on the many months of discussion and deliberation, including multiple consultations with legal and auditing professionals, SKC Foundation’s board of directors voted unanimously on April 27, 2022 to dissolve its separate organizational tax status, effective July 1, 2022. This significant move means that the Foundation’s separate organizational structure will also dissolve, and all existing assets and staffing will be absorbed by SKC as a reformed department of the College entitled, Department of Institutional Advancement (DIA).

Next Scheduled Meeting

|                 |                       |               |
|-----------------|-----------------------|---------------|
| No July meeting | ACCT 2022 Training    | July 15-18    |
| August          | Board working session |               |
| September       | Board meeting         |               |
| October         | Board Retreat         | October 21-23 |

The June 29, 2022 SKC Board meeting adjourned at 2:45 pm.

The Board called Executive Session at 2:45 pm.

Respectfully Submitted,

Anita Big Spring  
SKC Board Recording Secretary