

Salish Kootenai College Board of Directors
Board Meeting Minutes
Friday, December 10, 2021
Eneas Big Knife Conference Room

Members present: Ronda Howlett, Jim Durglo and Jennifer Finley (arrived at 1:05 pm); Jamie Courville, Felicia Paul, Anita Dupuis (via Zoom) and President Sandra Boham.

Members absent: None. One board vacancy.

Others present: Audrey Plouffe, Tony Berthelote, Dan Durglo, Nick Roberts (Zoom); and Anita Big Spring.

Meeting Call to Order

Ronda Howlett, SKC 1st Vice Chair called the SKC Board of Directors meeting to order at 12:50 pm with the opening prayer.

Open for Groups and Individuals

None

Consent Agenda

Reports (included in packet) Questions/Comments
September 17, 2021 Meeting Minutes
VP for Business Affairs Financial Report
Enrollment Management and Student Affairs Report
Vice President for Academic Affairs
SKC Foundation Report

Motion by Jamie Courville to approve the consent agenda, which includes the September 17, 2021 board minutes. Second by Ronda Howlett. Voting 4 For, 0 Against, (Jennifer Finley and Felicia Paul, late arrivals and 1 board vacancy). Motion carried unanimous.

President's Report

President Sandra Boham briefed the Board on the following:

- Continuing the SKC Calendar with an early start date in October and ending in June 2022.
- Tuition: Recommendation is to keep tuition as it is for the next two years.
- The Pell Grant will increase and will still need to keep our cost down
- Student Retention
- The new Human Resource Director is Teresa Wall-McDonald; and the Human Resource Generalist will be Alice Whiteman. They both bring great experience this department.

Dan Durglo, SKC Academic Vice President, briefed the board on the following:

- Master of Education in Curriculum and Instruction (M.Ed. C&I) has been approved and is now accredited for winter term 2021-22

Winter Term 2021-22 instructional delivery modes

- On-line Asynchronous (ZOOM) is at 11percent.
- Online Synchronous (No Face to Face) is at 7 percent.
- Online & FTF (Face-to-Face (FTF) is at 19 percent.
- Face to Face, (FTF) is the most popular at 63 percent.

Antony Berthelote, Vice President Enrollment Management and Student Affairs Enrollment (EMSA) board report as follows:

- The Efficacy of our 2021 Summer Program.
- Student rationale for partial/full withdrawals during fall/summer quarters.
- Updates on new and continuing student services delivered around food security.
- Updates on Procedures.
- SKC students/instructors do feel supported in classes and instruction.

Nick Roberts, Executive Director of the Salish Kootenai College Foundation updated the board on:

- FY22 Fundraising Highlights
 - \$500K Bequest
 - \$200K Endowment Pledge
 - \$100K Grant from Headwaters Foundation for SKCF Cultural Perpetuation Campaign.
- Annual Report
 - The 2020-2021 SKCF Annual Report has been completed and posted on the SKCF website.
- SKCF Fall Board Meeting
 - Limitations of the organization's current 509(a)(3) IRS status.
 - The 509(a)(3) designation restricts donations from certain family members in leadership positions.
 - Transition from 509(a)(3) cannot be changed until the end of the fiscal year (June 30, 2022).

New Business

Select Investment Firm

Motion by Ronda Howlett to approve the financial investment firm of the Wartosky Group. This is the recommendation of the development financial committee. Second by Jennifer Finley. Voting 5 For, 1 opposed (Anita Dupuis), 1 board vacancy. Motion carried.

SKC Holiday Social Funding Request

The SKC Holiday committee is requesting approval and budget for the SKC Holiday party. Motion by Jamie Courville to approve the 2021 SKC Holiday Social Funding Request. Second by Ronda Howlett. Voting 4 For, 1 opposed (Jennifer Finley), 1 Abstention (Anita Dupuis). 1 board member vacancy. Motion carried.

Staff/Faculty Vaccination Booster

Motion by Felicia Paul to approve faculty/staff incentive for receiving the Vaccination Booster. Second by Jamie Courville. Voting 4 For, 1 opposed (Jennifer Finley), 1 Abstention (Anita Dupuis), 1 board vacancy. Motion Carried.

Board working session scheduled for January 14, 2022

Executive session called at 2:30 pm.

Meeting adjourned at 2:45 pm.

Respectfully submitted,

Anita Big Spring
SKC Board Recording Secretary