

**BY-LAWS OF THE  
SALISH KOOTENAI COLLEGE  
BOARD OF DIRECTORS**

ARTICLE I. Name

The legal name of the Board is the Salish Kootenai College Board of Directors.

ARTICLE II. Delegated Duties

The duties of the Board delegated by the Confederated Salish and Kootenai Tribal Council are:

1. To have and exercise all powers necessary or convenient to affect any or all-purpose for which the college is organized.
2. To report to the Council on a regular basis and inform members of pertinent activities of the Board and progress of the college program.
3. To participate in the planning, development, operation, and evaluation of the college programs.
4. To formulate goals, objectives, and policy for the Confederated Salish Kootenai Reservation College, which are, consistent with the guidelines stipulated by the U.S. Office of Education and the Council.
5. To assure that job preference is in accordance with college policy.
6. To confer certificate, diplomas and post-secondary degrees to students who have satisfactorily completed programs of study.
7. To have all duties and powers described in Article III of the Articles of Incorporation charted by the Confederated Salish and Kootenai Tribes on November 18, 1977.

### ARTICLE III. Membership

The Board consists of seven (7) members appointed by the Confederated Salish and Kootenai Tribal Council. Each member must be an enrolled member of the Confederated Salish and Kootenai Tribe. The terms of members are four years. When a vacancy occurs, the Council will appoint a member for the remainder of the term of the incumbent. Members are entitled to mileage and actual expenses incurred for each meeting.

### ARTICLE IV. Officers

The officers of the Board will consist of a chairperson, first vice chairperson, and second vice chairperson. The officers will be elected from among the membership for a period of one year; annual re-election is permissible. Election of the officers will be conducted by voice vote unless a secret ballot is requested by declaration. If an office is vacated prior to the expiration of the term, the Board will hold an election to fill the vacated office; the newly elected officer will serve the remainder of the unexpired term. The chairperson will preside at all meetings. The chairperson will vote on all matters. In the absence of the chairperson, the first vice chairperson will preside and will perform such duties as are prescribed for the chairperson. In the absence of the chairperson and the first vice chairperson, the second vice chairperson will perform such duties as are prescribed for the chairperson.

### ARTICLE V. Meetings

The Board will meet at a time and place announced by the chairperson. All meetings will be open to the public.

## ARTICLE VI. Quorum

A minimum of four (4) members of the board will constitute a quorum for the transaction of business.

## ARTICLE VII. Committees

Standing committees will be as follows:

1. Executive (consisting of the chairperson, first vice chairperson, and second vice chairperson).

The duties of the committees will be to prepare and submit a written report recommending Board action as necessary

## ARTICLE VIII. Order of Business

The regular order of business will be as follows:

1. Call to Order
2. Roll Call
3. Consent Agenda
  1. Financial Report
  2. Personnel Report
  3. Student Services Report
  4. Vice President for Academic Affairs
4. Presidents Report
5. Old Business
6. New Business
7. Board Discussion Items
8. Board Action Items
9. Next Scheduled Meeting
10. Executive Session
11. Adjournment

ARTICLE IX. Amendments

The Bylaws may be added to or amended by a minimum of five (5) affirmative votes at any meeting of the Board.

ARTICLE X. Cause and Procedures  
For Removal of Board Members

The Confederated Salish and Kootenai Tribal council may remove Salish Kootenai College board members for just cause, with a two-thirds vote of a legal quorum of the council at any regular or special Tribal Council meeting. Failure to attend four (4) consecutive meetings will result in suspension from the Board unless advance approval has been made by the Board.

Revised 2/09/2018